

OGC Has Reviewed

**ROUTING AND TRANSMITTAL SLIP**

Date

TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1.			
2.			
3.			
4.			
5.			

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

*Pls file in Paperwork  
Reduction file — will be  
using this in the rpt  
2-3 weeks. John*

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

DDA REGISTRY

FILE: Legal

MEMORANDUM FOR: Deputy Director for Administration

ATTENTION: [REDACTED]  
Executive Officer

THROUGH [REDACTED]  
Chief, Administrative Law Division, OGC

FROM: [REDACTED]  
Office of General Counsel

SUBJECT: Designation of DDA Under Paperwork  
Reduction Act of 1980

1. Attached please find a memorandum from the Director of Central Intelligence to the Deputy Director for Administration in which the DCI designates the DDA as the Agency official responsible for Agency compliance with the provisions of the Paperwork Reduction Act of 1980.

2. This Office stands ready to assist you in preparing whatever redelegations you may wish to make. Should you have any questions, please contact me on extension [REDACTED]

Att

STAT  
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Washington, D.C. 20505

15 July 1981

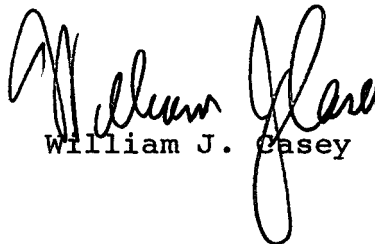
MEMORANDUM FOR: Deputy Director for Administration  
FROM: Director of Central Intelligence  
SUBJECT: Designation Under Section 3506(b) of the  
Paperwork Reduction Act

FOIAB5

OGC

2. The General Services Administration has delegated to me as Director of Central Intelligence the authority to procure automatic data processing equipment (ADPE) and related items. In order to give effect to the provisions of the Paperwork Reduction Act, particularly Section 3506 thereof, I hereby in turn delegate that authority to you in your capacity as designee under Paragraph 1 above. Any previous delegations of this ADPE authority to the Director, Office of Logistics, are hereby cancelled.

3. You may redelegate your authority under this designation and under the ADPE delegation as may be necessary and appropriate.

  
William J. Casey